

# **CONSTITUTION OF THE TAUNTON-LISIEUX CIVIC TWINNING LINK**

**Approved at the Annual General Meeting held on 3<sup>rd</sup> October 2019**

## **NAME**

The organisation shall be known as the TAUNTON-LISIEUX CIVIC TWINNING LINK (The Link)

## **AIMS**

- To establish and maintain links of friendship and understanding between the citizens of Taunton and Lisieux
- To arrange civic visits to Taunton from Lisieux and from Lisieux to Taunton in alternate years
- To encourage and assist the establishment of twinning cultural, sporting and other groups in both localities

## **FUNDING**

The Link Committee shall apply for grants to appropriate funding bodies. It will also raise funds at least sufficient to cover the costs of civic visits abroad and to enable the two winners of the Parmin-Trevett prizes to travel free to Lisieux on these occasions. The Link will pay for the two Parmin-Trevett prizes awarded to students from Lisieux each year.

## **MEMBERSHIP**

The membership shall consist of the following:

- The President – being the serving Mayor of Taunton
- Representatives of Somerset West and Taunton Council – both officers and councillors
- Representatives of actual or potential groups or organisations involved in twinning
- Other interested individuals or organisations who are able to advance the aims of the Link

## **OFFICERS OF THE COMMITTEE**

The officers of the Committee shall consist of the following:

- The Chairperson or Vice-Chairperson - He or she should normally be a serving councillor or immediate past councillor
- The Honorary Secretary
- The Honorary Treasurer

Nominations for these posts shall be invited. Other Committee members shall be elected at the Annual General Meeting as required.

The Chairperson or Vice-Chairperson shall not normally serve for more than four years continuously and shall not offer him/herself for re-election until after a break of service.

## **ANNUAL GENERAL MEETING**

A General Meeting of members shall be held annually normally before 15<sup>th</sup> October for the purpose of conducting the following business:

- Receiving and approving the Annual Accounts and the Honorary Treasurer's Report
- Receiving the Chairperson's Report
- Receiving the Honorary Secretary's Report
- The Election of Officers and other Committee members
- The appointment of an Examiner for the Accounts
- Any Resolutions for debate **as** notified to the Honorary Secretary – see below

Notice of the date, time and venue of the Meeting shall be issued at least twenty-eight days prior to the Meeting. Resolutions for debate and/or nominations for officers, duly seconded and with the written consent of the nominee, must be notified to the Honorary Secretary not less than fourteen days prior to the Meeting.

## **MEETINGS**

The Committee shall meet at least three times per annum. In addition, there shall be a joint meeting with the Lisieux Civic twinning Committee during the civic visit at which possible dates for the following year's visit will be discussed and agreed provisionally.

## **GENERAL**

In anticipation of the visit by the Lexovians, a small working party comprising the Chairperson and/or the Vice-Chairperson and at least three others shall plan the ensuing civic visit and present their recommendations to the Committee. The programme shall reflect the civic nature of the Link and include visits to community projects linked to local government and public authority departments.

## **AMENDMENTS**

This Constitution may be amended either by calling a special general meeting for that purpose or at the Annual General Meeting. Any proposed amendment shall be subject to the normal rules of notification.